



**VENDOR INFORMATION REQUEST**  
*Please provide all information that applies.*

**COMPLETE AND RETURN BY**  
**Mail:** Queen Creek Unified School District #95  
 Attn: Purchasing Department, 20217 E Chandler Heights Rd, Queen Creek, AZ 85142  
**Fax:** 480-987-7497  
**Email:** ddoerzman@qcusd.org

**NEW VENDORS:** Please submit this form along with your W-9.

**EXISTING VENDORS:** Queen Creek Unified School District #95 has received your W-9, and now requires feedback on additional questions regarding the presence of your organization in the state of Arizona.

*Please have your financial department complete the following so we can finalize your firms profile as a vendor for the Queen Creek Unified School District #95. For questions, contact Purchasing at (480) 987-5935.*

<b>GENERAL VENDOR INFORMATION</b>	<b>NAME OF VENDOR:</b>		
	<b>Federal Employer Identification #:</b>	or	<b>Social Security #:</b>
	<b>Street Address:</b>		
	<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
	<b>Main Business Phone #:</b>		
	<b>Website:</b>	<b>Are you providing Legal or Healthcare services?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes	
<b>ORDERING INFORMATION</b>	<b>Order Address:</b>		
	<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
	<b>Vendor Order Phone #:</b>	<b>Order Fax #:</b>	
	<b>Vendor Order Email:</b>		
	<b>Remittance Address:</b>		
	<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
<b>ACCOUNTING INFORMATION</b>	<b>Accounts Receivable Phone #:</b>	<b>Accounts Receivable Fax #:</b>	
	<b>Accounting Email:</b>		
<b>SERVICES OR PRODUCTS PROVIDED</b>			
<b>USE TAX DETERMINATION INFORMATION</b>	<b>Do you have an Arizona Transaction Privilege Tax License?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes (If Yes, #: _____ )		
	<b>Do you have a physical Arizona Location?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes		
	<b>Do you have a local representative or local contract installer/contractor?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes		
	<b>Do you lease equipment in Arizona?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes		
	<b>Is this for software sales?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes		
	<b>Is there a license agreement?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes		
<b>Conflict of Interest</b>	<b>Do you have a relative that works for the District?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes		